



Written Assessment of Risk of Scoil Phádraig

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Scoil Phádraig.

List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
Daily arrival and dismissal of pupils	High	Access to pupils by strangers or other adults.	<ul style="list-style-type: none"> ✓ Yard Supervision by SNAs from 8.20am. ✓ PE Hall supervision of Infants from 8.20am, by SNA/teacher. ✓ Supervision by SNAs and teachers at 2.15pm & 2.20pm. ✓ Note required from parent/guardian if a pupil is leaving before school closure.

<p>✓ If a child is being collected early a written note must be provided. A child will not be released to anyone other than a legal guardian unless otherwise stated in note from a parent.</p>			
<p>✓ Adequate Supervision at break times</p>	<p>Risk of harm from other pupils</p>	<p>Med</p>	<p>Break Times for pupils</p>
<p>✓ Internal Lobby doors, both at Main Office and Admin Office, accessed only be key fob.</p> <p>✓ Exit doors at stairwells to be locked to outside access. These doors are opened in the morning and locked again after the pupils have entered the building. SNA on yard will have key to open these doors when returning from breaktimes.</p>	<p>Access to pupils by strangers or other adults.</p>	<p>Med</p>	<p>School Access</p>
<p>✓ External door in PE Hall to be opened in the morning to allow for entry of infants. This door will be locked at 8.40am.</p> <p>✓ All visitors must present at secretary's office.</p>			
<p>✓ Table between teacher and pupil.</p> <p>✓ Glass panel in doors or if door has no glass panel the door is kept open at all times.</p>	<p>Harm by school personnel</p>	<p>Med</p>	<p>One to one teaching</p>

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Volunteers / Helpers	Low	Harm to pupils	<ul style="list-style-type: none"> ✓ Garda Vetting Procedures in place. ✓ Child Safeguarding Statement made available.
Visitors/Guests	Low	Harm to pupils	<ul style="list-style-type: none"> ✓ All visitors and guests will wear a clearly identifiable visitor pass. ✓ Staff will ensure that members of the public without a visitor pass are approached and escorted to the school administrative office.
Swimming	High	Harm to pupils	<ul style="list-style-type: none"> ✓ Teachers are in public changing area to supervise as necessary. ✓ Staff do not assist with drying/dressing with the exception of children with special needs who are assisted by an SNA, in view of the accompanying teacher. ✓ Pupils are supervised if they need to go to the toilet area in public changing area.
Use of toilets in school	Med	Inappropriate behaviour Harm from other children Harm from school personnel	<ul style="list-style-type: none"> ✓ Toilet breaks should be taken before break time and before lunch time.

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<p>Sports Coaches</p>	<p>Med</p>	<p>Harm to pupils</p>	<ul style="list-style-type: none"> ✓ Staff will maintain reasonable and effective supervision of the pupils in their care. ✓ Garda Vetting Procedures are in Place ✓ Policy & Procedures in place
<p>Students participating in work experience</p>	<p>Med</p>	<p>Harm by students</p>	<ul style="list-style-type: none"> ✓ Garda Vetting Procedures are in place. ✓ U/16's are not permitted in the school as Student Teachers or Work Placement Students. ✓ Where the school has agreed to vet the student and that student is between 16 – 18 years of age a Parental Consent for Vetting will be required. ✓ Work Experience Policy. ✓ Child Safeguarding Statement provided ✓ Induction by school staff

			<ul style="list-style-type: none"> ✓ Health & Safety Policy. ✓ Code of Behaviour ✓
School transport arrangements including use of bus escorts	Med	Harm to pupils	Garda Vetting Procedures in Place.
Administration of Medicine Administration of First Aid	Low	Harm to Pupils	<ul style="list-style-type: none"> ✓ Administration of Medicine policy. ✓ Training provided on specific conditions as necessary. ✓ Trained First Aiders on staff. ✓ First Aid kits available on each floor of building. ✓ First Aid station set up in Plaza at break times. ✓ First Aid is administered in open area. ✓ Defibrillator available in Main Office.

			<ul style="list-style-type: none"> ✓ During class time teachers will only allow one child at a time in to the toilet. ✓ At break time, teacher will only allow one child at a time in to the toilet. ✓ Staff will maintain reasonable and effective supervision of the pupils in their care. ✓ Policy and Procedures in place
School outings & Sports Matches	High	Harm from other pupils/unknown adults outside the school grounds	<ul style="list-style-type: none"> ✓ Staff will maintain reasonable and effective supervision of the pupils in their care.
Open Days/Parents' Day/Grandparents' Day	Low	Harm from adults inside school grounds	<ul style="list-style-type: none"> ✓ Policy and procedures in place.
Changing for sport activities	Med	Harm from other pupils/unknown adults outside the school grounds. Inappropriate Behaviour	<ul style="list-style-type: none"> ✓ Adequate Supervision
Care of Children with special needs, including intimate care needs.	High	Harm by school personnel	<ul style="list-style-type: none"> ✓ Policy on intimate care
Managing of challenging behaviour amongst pupils, including appropriate use of restraint.	Low	Injury to pupils and staff	<ul style="list-style-type: none"> ✓ Restraint Policy

				<ul style="list-style-type: none"> ✓ All Staff to view Túsla training module & any other online training offered by PDST ✓ BOM records all records of staff and board training
Curricular Provision in respect of SPHE, RSE, Stay safe.	High	Non-teaching of same	<ul style="list-style-type: none"> ✓ School implements SPHE, RSE, Stay Safe in full 	
Distance Learning	Low	Unauthorised Personnel accessing zoom meetings	<ul style="list-style-type: none"> ✓ Teacher controls who accesses meeting. ✓ Parents issued with distance learning etiquette and rules 	

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*

<p>Prevention and dealing with bullying amongst pupils</p>	<p>Med</p>	<p>Harm to pupil</p>	<p>✓ ✓ Code of Behaviour ✓ Anti Bullying Policy ✓ School implements SPHE, RSE, Stay Safe in full.</p>
<p>Recruitment of school personnel including -</p> <ul style="list-style-type: none"> ● Teachers ● SNA's ● Caretaker/Secretary/Cleaners ● Sports coaches ● External Tutors/Guest Speakers ● Volunteers/Parents in school activities ● Visitors/contractors present in school during school hours ● Visitors/contractors present during after school activities 	<p>Low</p>	<p>Harm not recognised or properly or promptly reported</p>	<p>✓ Child Safeguarding Statement & DES procedures made available to all staff ✓ Staff to view Tusla training module & any other online training offered by PDST ✓ Vetting Procedures</p>
<p>Training of school personnel in Child Protection matters</p>	<p>High</p>	<p>Harm not recognised or reported promptly</p>	<p>✓ Child Safeguarding Statement & DES procedures made available to all staff. ✓ DLP & DDLP to attend PDST face to face training.</p>

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In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on 28 Sept 2022. It will be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed Shamus Doran Date 31/1/23
Chairperson, Board of Management

Signed Paul Glynn Date 31/1/23
Principal/Secretary to the Board of Management

